



The Arc of Volusia
Reopening Plan
8/14/2020

The Arc of Volusia remains committed to providing a safe and healthy workplace environment for all program participants, employees, volunteers and visitors. As a licensed nonprofit provider of essential services to individuals with developmental disabilities, The Arc of Volusia made the difficult decision to temporarily suspend our Day Program services effective March 20, 2020, in support of recommended strategies designed to slow the spread of COVID-19.

State and federal governments are issuing recommendations for re-opening our communities. The Arc of Volusia views our responsibility to work collectively with participants, employees, families and other community partners to provide effective, valued services in a manner that mitigates the risk of infection due to planned steps taken by all involved.

All Arc of Volusia employees are responsible for implementing this plan. Our goal is to mitigate the potential for transmission of COVID-19 in our workplaces, and that requires full cooperation among employees, participants, family/guardians/care providers and key partners. Only through this cooperative effort can we establish and maintain the health and safety within our workplace and communities. While we cannot provide a guarantee that no one will contract COVID-19, we can make it our utmost priority to provide as safe an environment as possible.

The individuals served by The Arc of Volusia are the reason we exist. Ensuring the health and safety of the people that we serve is of utmost importance in achieving our mission.

The Arc of Volusia employees are the foundation of our existence. Maintaining a healthy and safe work environment for them is essential to accomplish our mission.

Our Reopening Plan is informed by the Centers for Disease Control and Prevention (CDC) guidelines related to COVID-19.

The Florida Agency for Health Care Administration (AHCA) uses the term “vulnerable adult” to describe adults served by licensed developmental disability focused organizations, such as The Arc of Volusia. Being described as “vulnerable” by AHCA does not necessarily mean that one is “at higher risk” of becoming severely ill if they contract the virus. The higher risk status depends upon other variables including age, whether underlying medical conditions exist and an individual’s ability to follow health and safety practices.

Supervisors and all employees are responsible for implementing and complying with all aspects of this Reopening Plan. The Arc of Volusia staff have the full support of The Arc of Volusia Leadership in enforcing the provisions of this plan.

Screening and Policies for Staff Exhibiting Signs and Symptoms of COVID-19

- Staff have been informed of and encouraged to self-monitor for the following signs and symptoms of COVID-19: Fever of 100.4 or higher; new and persistent dry cough; shortness of breath; sore throat; chills; fatigue. When any of these symptoms are present, the employee must communicate by phone with their manager and stay at home until determined by management. Depending on circumstances, written clearance from a doctor may be required

before returning to work/a negative test result may be required.

- At the beginning of the work day, all staff will have their temperature taken.
- Staff who develop or exhibit symptoms of COVID-19 while at work must immediately report to their supervisor, sign out and leave the premises. They will remain at home and cannot return to work until determined by management. Depending on circumstances, written clearance from a doctor may be required before returning to work/a negative test result may be required.
- Employees with ongoing symptoms are strongly encouraged to contact their health care provider. Should they be tested for COVID-19 and receive a positive diagnosis, they must inform their supervisor immediately and not report to work. Employees may return to work after 10-days post onset of symptoms including 3-days post fever and may be asked to provide a doctor's release/provide a negative test result.
- Employees with a household member who is showing symptoms and has been tested and has received a positive diagnosis of COVID-19 must immediately inform their supervisor and they may be asked not report to work. The employee may be asked to isolate for 10 days prior to returning to work/provide a negative test result.

Screening for Persons Served Exhibiting Signs and Symptoms of COVID-1

- Program participants, and if applicable, their guardians, or residential support providers, have been informed of and are encouraged to self-monitor for the following signs and symptoms of COVID-19: fever of 100.4 or higher; new and persistent dry cough; shortness of breath; sore throat; chills; fatigue. When any of these symptoms are present, the person served, guardian or residential support provider, must notify The Arc of Volusia by phone and the person served must stay at home until determined by management. A written doctor's clearance for return to program will be required prior to the individual's return to program/a negative test result may need to be provided.
- Participants will be required to allow The Arc of Volusia staff to take their temperature upon arrival to campus at the respective program drop-off point, prior to entering the facility. If their temperature is higher than 100.4, as stated previously, the participant will not be granted access to programs and asked to return home until determined by management. A written doctor's clearance for return to program will be required prior to the individual's return to program/a negative test result may need to be provided.
- Participants who have been tested for COVID-19 and have received a positive diagnosis or are presumed to have a positive diagnosis must inform The Arc of Volusia immediately. The participant's care provider/guardian and support coordinator will be notified immediately. The participant will be encouraged to schedule a medical appointment with their primary physician. Participants may return to program after 10-days post onset of symptoms including 3 days post fever. A written doctor's clearance will be required prior to return to program/a negative test result may need to be provided.
- Participants having a household member who has tested positive for COVID-19 – asymptomatic or showing symptoms – will be asked to quarantine for 10 days and a negative test result may